

**Three Rivers Library System Board Meeting  
October 16, 2015 – 1:30 pm  
Atrium Meeting Room (Lincoln)**

**Minutes**

**Introductions:**

Board members: Rose Barcal, Francine Canfield, Laura England-Biggs , Lauran Lofgren, Aimee Morlan.

Excused: Kathy Ageton, Beth Foulks.

Staff: TRLS – Anneka Ramirez; NLC – Richard Miller, Rod Wagner

**Approval of Agenda:**

President Francine Canfield opened the meeting at 1:30 PM. She noted that Kathy Ageton and Beth Foulks were both excused from the meeting.

Rose Barcal moved approval of the meeting agenda; Aimee Morlan seconded. Passed unanimously.

**Approval of Minutes of August 7, 2015 meeting:**

Aimee Morlan moved approval of the minutes; Rose Barcal seconded. Passed unanimously.

**Financial Report:**

Aimee Morlan reviewed the bills presented by Anneka Ramirez.

Anneka reported a second quarter payment to NELS was missed, which is shown on the \$26,103.75 entry on the August report. The former NELS checking accounts are now closed and the monies deposited into the TRLS account.

The August entry to WriteLife Publishing was for books distributed at the Fall Workshop.

Anneka presented the Financial Statement Review as prepared by Gary Riggs, pointing out that in Note 4 on page 7 the amount shown (\$152,210) does not reflect the actual payment from the Commission (\$146,034).

Filed for Review.

**Director's Report:**

Anneka's activities included 15 library/in-person consultations, hiring an office assistant, quarterly meeting with the NLC staff in Lincoln, planning for future workshops, creating a draft C.E. scholarship schedule for 2016-2019 and working with the accountant on the Financial Statement Review. Additional activities are detailed on the hard copy of the report submitted at the meeting.

There were suggestions for changes to the scholarship schedule as Public Library Association conference is only held every other year. Suggestion was also made to increase the amount for ALA Scholarships to \$1,000 and to add scholarships for Association of Rural and Small Libraries conference (to be held in Fargo ND next year).

**Old Business:**

Board Nominations are needed for next year's voting in April and May. The By-Laws for the system are broad when defining the makeup of the Board, specifying that it should be composed of members from a diverse array throughout the system area.

Current members need to finalize the rotation cycle, deciding who will be rotating off at what intervals. Lauran Lofgren noted that she will leave the board at the end of the current year (June 2016). Members will need to decide by December who will stay on through 2017 and 2018.

Incumbents have to run for their seats according to the by-laws. Outgoing board members who can assist with recruitment efforts in order to maintain a good balance across the system are much appreciated.

We will include self-nominations on the nomination form, to ensure that widest possible base for gathering potential board members.

Francine Canfield suggested that we consider changing meetings from every two months to quarterly, as our business does not require more frequent meetings. It may also make it easier to attract new members if there are only four meetings throughout the year.

**New Business:**

Director's Contract – The current contract technically ended on June 30, 2015 due to possible typographical error. It also states: "At the end of the probationary period of six months ( August 26, 2015) and again at the end of each contractual period, an evaluation will be made by the system executive board."

The contract to be approved reads in part "The contract shall be in force from end of probationary period of September 1, 2015 through June 30, 2016 subject to the joint agreement between the System Board and the Executive Director."

Motion was made by Rose Barcal to approve the current contract through June 30, 2016, with the salary and benefits to remain the same. Seconded by Lauran Lofgren. Motion carried.

**NLC Report:**

Richard Miller offered a brief report from the Commission which updates on the Grants available from the Commission, upcoming NCompass Live programs, and the news that Laura Johnson will retire December 11.

Rod Wagner shared information on Legislative Resolution 288 (studying "the statutory relationship between cities of the second class and villages and villages and the public libraries within their jurisdictions.") and Legislative Resolution 290 studying the archiving of newspapers at public libraries. Both of these warrant watching for updates.

**Next Meeting:** December 4, 2015 at 1 pm, Bancroft Public Library (103 E Poplar, Bancroft, NE 68004)  
402-648-3350

Adjourned at 2:29 pm

Respectfully submitted,

Laura England-Biggs